



**ANNOUNCEMENT: EI-09 #18
ELS/HS #12
ELS/KS-09 #44
ELS/PKC #66**

**OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING
BUREAU OF EARLY INTERVENTION SERVICES
BUREAU OF EARLY LEARNING SERVICES**

**ISSUE DATE: October 19, 2009
EFFECTIVE DATE: October 19, 2009
SUNSET DATE: On-Going**

SUBJECT:	Update on Early Learning Network and Child Outcome Reporting in 2009-2010
TO:	OCDEL Contractors and/or Grantees including: Accountability Block Grant Pre-Kindergarten Programs; Early Intervention Coordinators; Early Intervention Providers; Early Intervention Technical Assistance; Executive Directors for Preschool; Head Start Supplemental Assistance Grantees; MH/MR Administrators; MR Coordinators; PA Key and Regional Keys; PA Pre-K Counts Grantees; Preschool Program Specialists; Preschool Supervisors; Special Education Directors
FROM:	Harriet Dichter Deputy Secretary, Office of Child Development and Early Learning

A handwritten signature in black ink that reads "Harriet Dichter".

PURPOSE:

To provide an update on the reporting process and timelines for 2009-2010 for providers who are entering data in the PELICAN/Early Learning Network (PELICAN/ELN) and Work Sampling System Online (WSO) and Ounce Online (OSO).

BACKGROUND:

Staff from Accountability Block Grant Pre-Kindergarten programs, Head Start State Supplemental Assistance programs, Keystone STARS 3 & 4 child care centers and Pennsylvania PreK Counts programs have been working diligently to obtain access to PELICAN/ELN and to report child outcome data in WSO/OSO. The complexities of a new data system roll-out and the budget impasse have created barriers for providers' access and data entry. Programs who have been working towards reporting demographic data in PELICAN/ELN and child outcome data in WSO/OSO are to be commended.

DISCUSSION:

The Office of Child Development and Early Learning (OCDEL) continues to identify the challenges that providers are experiencing as they attempt to access and enter data in both PELICAN/ELN and WSO/OSO. Many corrections and data fixes have already occurred to alleviate some of these problems. Additional fixes are being implemented daily and will continue until the PELICAN/ELN system is working satisfactorily for all providers.

Thank you for notifying OCDEL of the errors you are experiencing through the Help Desk. A large volume of calls and emails are being received daily and are being processed as quickly as possible. We appreciate your patience while we work through each call individually to understand the issues and provide assistance.

For those providers who are experiencing difficulty, OCDEL is requesting that you continue to log in and attempt data entry every day. With the daily data fixes, access may become available quickly. Teacher, classroom and child demographic information must be entered into PELICAN/ELN prior to being able to enter child outcome data in WSO/OSO.

As a result of the delays in providers' access to PELICAN/ELN, OCDEL has extended the deadline for programs to complete the reporting of child outcomes data into PELICAN/ELN and WSO/OSO until December 15, 2009. This change in deadlines is only for reporting outcomes; ongoing child assessment must occur by November 1.

The first collection of child assessment information must still occur by November 1. The information gathered by observation, checklist, parent report, etc should be used to make instructional decisions about children's development and curriculum planning. Whenever possible, this information should be reported through WSO/OSO. For those programs that are unable to access PELICAN/ELN at this time, the information should be saved until data entry becomes available.

NEXT STEPS:

1. Accountability Block Grant Pre-Kindergarten programs, Head Start State Supplemental Assistance programs, Keystone STARS 3 & 4 child care centers and Pennsylvania PreK Counts programs should:
 - a. Ensure that they have access to both PELICAN/ELN and WSO/OSO. See the announcement on [Accessing Early Learning Network and Work Sampling and Ounce Online](#) for details (ELS/HS #09, ELS/KS-09 #37, and ELS/PKC #61)
 - b. Continue to complete child assessments in preparation for reporting child outcome data. When completing the child assessment for infants and toddlers who will be reported through the Ounce Scale Online, continue to use November 1st as the date to determine which Developmental Profile to use for each child.
 - c. Continue to gather necessary data elements to be entered into PELICAN/ELN and WSO/OSO.
 - d. Continue to enter information into both PELICAN/ELN and WSO/OSO ensuring that all required data elements are entered into PELICAN/ELN and WSO/OSO by December 15, 2009.
2. Regional Keys should work with the Keystone STAR 3 and 4 child care centers in their region to ensure that all programs can access PELICAN/ELN and WSO/OSO and understand the new deadlines for reporting child outcomes. All OCDEL communications about PELICAN/ELN should follow the ELS-KS-O8 #28 protocol.
3. Preschool Program Specialists should work with the Accountability Block Grant Pre-Kindergarten Programs, Head Start State Supplemental Assistance Programs, and PA Pre-K Counts programs in their areas to ensure that all programs can access PELICAN/ELN and WSO/OSO and understand the new deadlines for reporting child outcomes.